

CLIENT SCHEDULE AND PACKAGES

Orientation Package – £70 Total: 4 Lectures

LECTURE NO.	TOPIC DETAILS (1 HOUR FOR EACH SUBSET)
Lecture 1 + 2	<p>Writing:</p> <ol style="list-style-type: none"> 1. Types of Letters + Activity no. 1 2. Structure of Letter + Drafting 1st Paragraph 3. Do & don't in Writing 4. Use of Prepositions + Examples 5. Use of Signposting + Examples 6. Use of Tenses + Examples 7. Use of Articles + Examples 8. Understanding of Grammar 9. Understanding OET Criteria for Evaluation 10. Understanding Case Notes + Activity no. 2 11. Learning to Draft a Letter + Activity no. 3 12. Writing a Letter Together 13. Discussion over General mistakes in writing <p>Reading:</p> <ol style="list-style-type: none"> 1. Part A Format and Techniques 2. Part B Format and Techniques 3. Part C Format and Techniques
Lecture 3 + 4	<p>Listening:</p> <ol style="list-style-type: none"> 1. Part A Format and Practice 2. Part B Format and Practice 3. Part C Format and Practice <p>Speaking:</p> <ol style="list-style-type: none"> 1. Introduction + Activity 2. Understanding How to Read the Role Card 3. How the Exam is Scored 4. How to Start the Conversation Practice 5. How To Utilize 3 Minutes Preparation Time 6. Relationship Building Techniques 7. Understanding the Speaking Task 8. Complete Knowledge of the Speaking Script 9. Sample Videos